

**CITY OF CENTRAL POINT
BUDGET COMMITTEE MEETING
Biennial Budget 2017- 2019
May 1, 2017 at 6:00 pm**

I. MEETING CALLED TO ORDER

Chairman Brandon Thueson called the meeting to order at 6:00 pm.

II. INTRODUCTION OF MEMBERS

III. ROLL CALL

Council Members

Allen Broderick
Tanea Browning
Rob Hernandez
Michael Quilty
Brandon Thueson
Hank Williams

Citizen Members

Lori Garfield
Kay Harrison
Karen Huckins
Jim Mock
Chris Richey
Bill Stults

City Staff

Chris Clayton, City Manager
Steve Weber, Finance Director
Tom Humphrey, Community Develop Director
Matt Samitore, Parks & Public Works Director
Kris Allison, Police Chief
Jason Richmond, Technical Services Director
Dave Croft, Captain
Derek Zwagerman, Building Division Manager
Debbie Dunlap, Accountant

Budget committee members not present:
late to the meeting

Bruce Dingler and Bill Walton, Kay Harrison arrived

IV. PRESENTATION OF PROPOSED BUDGETS

TECHNICAL SERVICES

Technical Services Director Jason Richmond presented the Technical Services budget and the services provided for the city. Mr. Richmond indicated the major focus for the next several years is on efficiency and decreasing the use of paper within the city. Mr. Richmond highlighted notable budget changes and proposed projects included in this budget.

Kay Harrison arrived.

COMMUNITY DEVELOPMENT – PLANNING DIVISION

Community Development Director Tom Humphrey presented the Planning Division budget. He discussed the overall goals of the department. He also highlighted the city's current available land inventory, the need to create additional available land inventory to attract businesses and developers, amending the Urban Growth Boundary, engaging the public, and maintaining a "small town feel". Mr. Humphrey also noted upcoming personnel transitions and needs of the department.

COMMUNITY DEVELOPEMEN - BUILDING FUND

Mr. Humphrey then presented the Building Division budget. He noted the purpose of the Building Department is to promote the health, welfare and safety of current and future residents and businesses. Administer state building and safety codes. Mr. Humphrey discussed construction trends and presented highlights contained in the proposed budget.

STREET FUND BUDGET

Parks & Public Works Director Matt Samitore presented the Street Fund budget, explaining that this fund is to finance the activities of the City's transportation division. The major objective is to maintain existing streets and city rights of way. Mr. Samitore discussed planned projects including: Twin Creeks Rail Crossing, Table Rock Road, 2nd North bound right turn lane, Beebe-Hamrick signal and street paving and street preservation - all contained within this ambitious budget.

CAPITAL IMPROVEMENT FUND BUDGET

Mr. Samitore presented the proposed Capital Improvement Fund budget which consists primarily of a grant for construction of a concession stand at Don Jones Park, construction of Bohnert Farm Park in Twin Creeks, playground equipment replacement in Pfaff Park, Resurfacing of all tennis courts and a potential new park development at Beebe/Gebhard Road area.

WATER FUND

Mr. Samitore presented the Water Fund budget; explaining there is no water rate increase in the 2017/2018 budget. Projects budgeted include the demolition of the water reservoir located near the city shop; installation of radio read meters (part of a 5-10 year project to upgrade all meters), replacing the waterline on Laurel Street phase 1, Scada software upgrade and to start a new 20 year Master Plan.

STORMWATER FUND

Mr. Samitore presented Stormwater operations and Stormwater quality budgets, explaining that the purpose of this fund is to protect the quality of stormwater runoff generated within the city limits. All operations within this fund are self-supporting from storm utility fees. Projects planned within this budget include: replacing box culverts at Daisy and Griffin, replacement of the Mae Richardson pedestrian bridge, construction of Beall Lane storm drainage to fill missing gap and construction of a new pedestrian bridge on Rose Valley. Also in this budget is the lease of a new Jetter Vac Truck.

INTERNAL SERVICES FUND

Public Works Administration

Mr. Samitore presented the Public Works Administration portion of the budget. In addition to providing administrative support for the public works field crews and enterprise fund management,

staff will continue administering the backflow prevention assessment program, project management, water conservation Phase 1 implementation and new aerial for City and GIS implementation .

Fleet Maintenance

Mr. Samitore presented the Fleet Maintenance budget and noted there is a new fleet technician, selling of problematic equipment, 10 year rotation of vehicles when appropriate, outsourcing of most fabrication and combined Parks/Public Works small equipment replacement..

Facilities Maintenance

Mr. Samitore presented the Facilities Maintenance budget which includes a storage upgrade at existing Public Works corporation yard, aesthetic enhancements, HVAC and elevator replacement to the old city hall facility, council chambers media and digital upgrades, and miscellaneous parks and public works facility upgrades.

Motion by Bill Stults, seconded by Allen Broderick to approve the budgets as presented. The motion was unanimously approved.

V. MOTION TO APPROVE TAX RATE

Chairman Brandon Thueson requested the budget committee approve the tax rate levy of \$4.47 per thousand, with no change in the rate from the previous year.

Mike Quilty moved to approve the tax rate as presented. Tanea Browning seconded the motion. The motion carried.

VI. ANNOUNCEMENT OF NEXT MEETING

Chairman Brandon Thueson announced the budget meeting will continue on May 8th at 6:00 p.m.

VII. ADJOURNMENT

The meeting adjourned at 7:32 pm.

I hereby certify that the minutes for the 2017/2019 budget meeting are accurate as outlined above.


Mike Quilty
Secretary
2017/2019 Budget Committee

Dated May 11, 2017